# Starfish | Student Success Platform

# SUNY NEW PALTZ

**Starfish Accessing Flag Comments**

# Welcome to Starfish® @ SUNY New Paltz!

Starfish is an easy-to-use platform that gives you the opportunity to connect on another level and help improve student success and persistence.
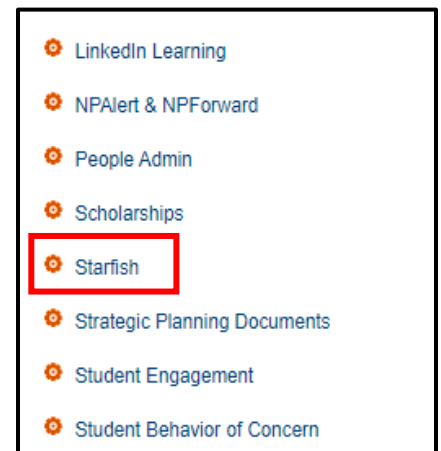
Everyone has a role in student success at SUNY New Platz!

Helping our students be successful is a team effort. Depending on your role within the institution, however, you will likely have very specific priorities and goals in mind when you think about how best to support your students. Starfish works with all members of our institution to address their specific needs.

Getting started is easy!

**Log in Directions**:

1. Sign in to my.newpaltz.edu.
2. Click "Starfish" Link under "Resources" (left-hand side).



Starfish will automatically display all students that you have been assigned or are enrolled in your courses. From there, you can raise alerts (flags, kudos, & referrals) about students, review alerts that have been raised about your students, and provide additional information.
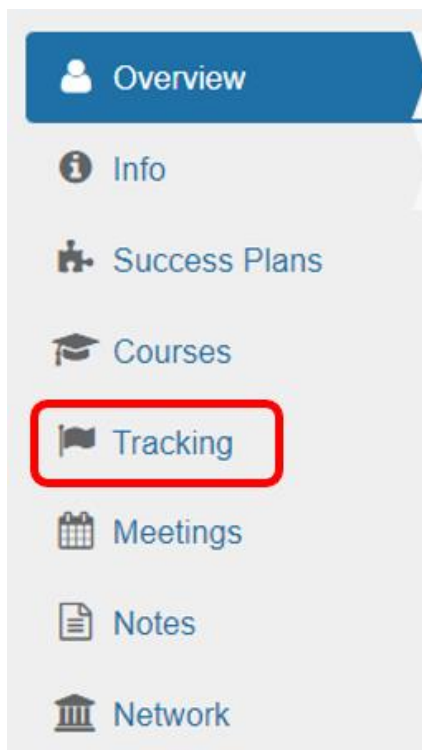
# Accessing Flag Comments

When advisors close a flag, they make sure to add a comment to the flag that goes into detail about why they are closing the flag and what interaction they had with the student that was flagged. Below are instructions on how you can access the comments advisors input:

1. Login to Starfish
2. Type the student name/ID in the search bar (top right corner)



3. Student will pop-up – click their name
4. Once in the student profile, click **Tracking**



5. Make sure you have **Status** set as "All"



6. Find the flag you raised, and click the '+'

| Item Name | Status |
|---|---|
| ⊞ 🚩 Mid-Semester Grade of 'D' | Resolved |

7. Clicking the '+' opens a dropdown of all the comments advisors have added regarding their outreach/interactions with the student